



2008-2009 CHARITY APPLICATION GUIDELINES

ELIGIBILITY

1. The organization must be a registered non-profit organization and must submit proof thereof.
2. The organization must serve residents of the Tampa Bay area.
3. Funding preference is given to specific program initiatives rather than general operating budgets.
4. The organization must have a base in either Hillsborough or Pinellas County and serve the residents of these counties.

The following organizations are **NOT** eligible for funding:

- a. political organizations or a 501(c)(3) that devotes more than five percent of its staff time and resources to constituency and/or advocacy organizing and/or public policy development;
- b. lobby/special interest groups;
- c. religious-affiliated organizations;
- d. educational institutions;
- e. fraternal veteran or labor organizations; and
- f. individuals.

PAUL ALBERT ACOSTA

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MICHAEL STEWART

TIM WATSON

JONATHAN WAX

BRIAN WOLSTEIN



2008-2009 CHARITY APPLICATION

APPLICATION CONTENT

The Application should include the information set forth below:

A. GENERAL INFORMATION

1. Contact information – legal name of organization
2. Tax identification number or EIN
3. Mailing address
4. Physical address
5. Board of Directors
6. Primary contact person with phone number, email address and fax

B. PROJECT INFORMATION

1. Brief description of request
2. List of project objectives
3. Timetable for implementation of project objectives
4. Identification of key personnel to execute project, including staff and volunteers

C. ATTACHMENTS

1. Brief summary of the history of the agency
2. Copy of agency's Articles of Incorporation and By-Laws
3. List of agency's Board of Directors
4. Copy of organization's 501(c)(3) Determination Letter
5. Copy of most recent full, complete auditor's report
6. Copy of most recent Annual Report
7. Copy of most recent Return for Organizations Exempt From Income Tax (Form 990)
8. Copy of detailed 2007 agency budget
9. Copy of projected 2008 agency budget
10. Copy of detailed project budget
 - (a) attach budget of specific request detailing disbursement of funds
 - (b) identify what percentage of monies will be used for staff, equipment, land and program expenses
 - (c) approximate date the monies will be used
 - (d) identify funding and or potential funding from other sources

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D. DONATION REQUEST INFORMATION

1. Is this request for an emergency? YES NO
 If yes, please describe it here and attach additional information as needed: _____

2. Has your organization ever requested funds previously?
 YES NO
 If yes, previous amount requested: \$ _____
 Amount received: \$ _____

3. Do you have an annual major fund-raising event?
 YES NO
 If yes, what is the event(s) _____

 If yes, when is the fund-raising event(s) held? _____

 If yes, amount raised at fund-raising event(s):
 \$ _____

If yes, is there an opportunity for the 13 Ugly Men to be promoted or recognized as a sponsor or benefactor at such fund-raising event(s)? YES NO

4. Is there a participant in your organization or event who is a member of the 13 Ugly Men Board of Directors or general membership? YES NO
 If yes, please identify said member(s): _____

5. What other information would enhance the consideration of your request? _____

6. Do you have volunteers that would be available to assist with the production, management and marketing of the specific event chosen to benefit your charity? YES NO
 If yes, how many volunteers would be available to assist with said event? _____

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